Seed load

Mindtime Backup

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Introduction

A 'seed load' is a backup via a hard disk. De hard disk with the (encrypted) backup will be delivered by a courier to the Mindtime Backup datacenter and be placed in the online backup account of the customer.

The seed load saves time because the first (full) backup doesn't use the bandwidth of the user. Therefore Mindtime Backup advises a seed load for large amounts of data and/or users with a small bandwidth.

The procedure of the seed load is as follows:

1. On request Mindtime Backup sents a suitcase with hard disk to the Mindtime Backup partner or the enduser.

2. The full backup is made on the hard disk.

3. It's possible to make multiple backups on the hard disk.

4. Contact Mindtime Backup when the data is backed up.

5. The courier delivers the hard disk and Mindtime Backup places the backup data on the backup server.

6. When the data is on the backup server, Mindtime Backup contacts the partner or enduser.

7. The backup schedule can run incremental and differential backups from now on.
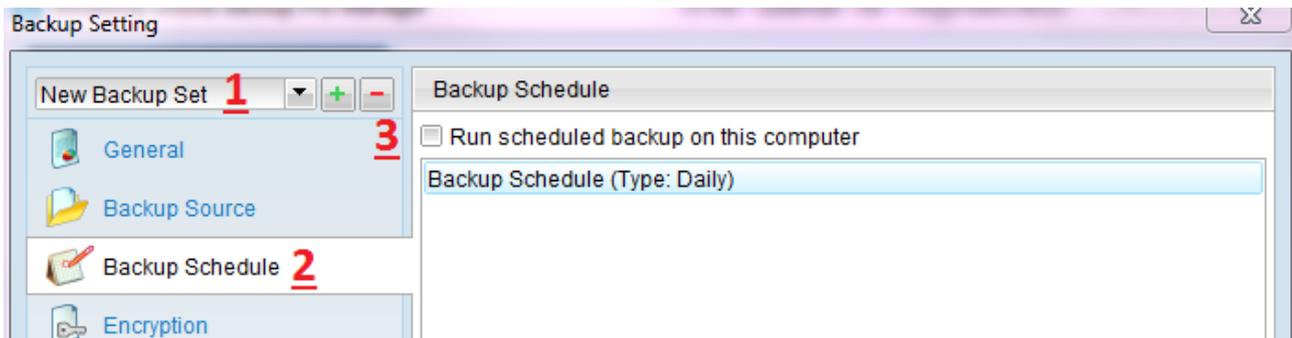
These steps need to be done before you start the seed load:

- Install the Mindtime Backup software

- Configure the backup sets

- Save the settings en close the software

- Insert the hard disk

How to make a seed load in the backup manager

Follow the stepts below to make a successful seed load backup.

1. Open the software

2. Login with your login credentials

3. Click the gear to go the backup settings

4. Change at the right backup sets (the once for the seed load) the setting *'Run scheduled backup on this computer'* so the software will not backup during the seed load. **The data in the set will be replaced by the data on the hard disk.**

      4.1 Choose the right backup set
      4.2 Click on *Backup Schedule*
      4.3 Uncheck *Run scheduled backup on this computer*

This prevents that the backup set starts on the selected time.

5. Click *OK* to close the window.

6. *Save settings*

7. Go to *Backup* on the left side of the window and a new window appears.

8. Choose the backup set you want to use for the seed load backup and click on *options.*

9. Choose the *Local Hard Disk (seed Load utility)* option and choose the right disk letter (external hard disk) and click on *OK* to start the backup.

10. After the backup, view the logs to see if the backup is completed successfully.

11. Unplug the external hard disk the right way (see the last page of this document).

12. Contact Mindtime Backup or your partner to discuss the next steps

13. Mindtime Backup will contact you or your IT supplier when your data has been placed on the backup server.

14. Check *Run scheduled backup on this computer* for each backup set.

Unplug the hard disk (important)

It's important to unplug the hard disk from the system the right way beceause of the risks for corrupted data in the backup.

Close every program that's using the hard disk like Mindtime Backup software and Windows Explorer. Left click on the Icon *remove hardware safely* and choose the disk letter of the external harddisk. If the pop-up shows that your hardware can be removed safely, you can unplug the hard disk from the system.